



Solicitation CW-2026-02

REQUEST FOR QUOTATIONS

Project Title:	Repair of Classrooms		
ABC:	PhP1,300,000.00	Fund Source:	F-05
Mode of Procurement	Negotiated Procurement under Small Value Procurement (Section 34)	Mode of Evaluation	One Lot
Implementing Office/	BUCE/ Lorna M. Miña	Delivery Period/s:	60 CD after receipt of NTP
Required Document/s:	<ul style="list-style-type: none"> ✓ Business/Mayor's Permit ✓ PhilGEPS Registration Cert. ✓ DTI or SEC Registration Cert. ✓ Income/Business Tax Return ✓ Omnibus Sworn Statement (R.A. 12009) ✓ PCAB License & Registration ✓ Statement of Single Largest Completed Projects (SLCC) ✓ Net Financial Contracting Capacity (NFCC) ✓ Annual ITR and AFS <ul style="list-style-type: none"> ✓ Tax Clearance (Per RR017-2024 EO398 Series 2005, Updated) ✓ Income/Business Tax Return (for red platinum/ 500,000.00 ABC only) ✓ List of Key Personnel (w/ support documents) ✓ List of Equipment (w/ support documents) ✓ Detailed Estimates (see Scope of Work for Reference) ✓ Cash Flow by Quarter & Payment Schedule ✓ If Representative, Please attach SPA (Special Power of Attorney) / Secretary Certificate (If company, Corporation or Incorporation) 		

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than MAY 04 2026, 9AM sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with check (✓) shall automatically disqualify the bids.

FRANCISCO D. SERRANO
 UBAC Secretariat for Infrastructure

After having carefully read and accepted the Terms, Conditions and Description/Specification, I/We comply and submit our quotation/s for the item/s as follows:

Item	UOM	Qty	Description	Compliance to Technical Specs (yes or no)	Offer	Unit Price	Total
1 LOT	lot	1	General Requirements				
	lot	1	Site Works				
	lot	1	Roofing Works				
	sq.m	14.30	Ceiling Works				
	sq.m	72.34	Tile Works and Wood Flooring				
	lot	1	Plumbing Works				
	lot	1	Sink/Counter				
	lot	1	Electrical Works				
	lot	1	Scaffoldings				
Total Bid Price:							

 Printed Name/Signature/T.I.N.#

 Contact Numbers/e-mail address



Republic of the Philippines
BICOL UNIVERSITY
Legazpi City

REQUEST FOR QUOTATION **Repair of Classrooms**

The Bicol University-BUCE, through the Corporate Budget for the contract approved by the Board of Regents intends to apply the sum of **One Million Three Hundred Thousand Pesos (Php1,300,000.00) charged to Fund 05** being the Approved Budget for the Contract to payments for the contract: **Repair of Classrooms.**

The Bicol University now requests proposals from bonafide suppliers to submit proposals for *the project: Repair of Classrooms.*

Procurement will be conducted through *NEGOTIATED PROCUREMENT*, an alternative method of procurement specified and prescribed under Rule XVI – Alternative Modes of Procurement, Section 34 – Negotiated Procurement (Small Value Procurement), of the Implementing Rules and Regulations of Republic Act No. 12009, otherwise known as Government Procurement Reform Act.

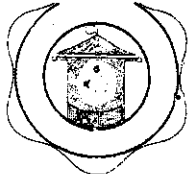
Supplier shall submit proposals on or before MAY 04 2026 at 9:00 AM at Bicol University 2nd Floor, Bonto Building, Bicol University, Legazpi City.

Bicol University reserves the right to reject any or all the bids, waive any defect or informality therein, accept the bid and award the contract to the most advantageous offer to the Bicol University, for and in behalf of the project. Bicol University assumes no responsibility to compensate or indemnify the bidder for any expense or loss that may be incurred for the preparation of bids, nor does it guarantee that an award will be made.

For further information, please contact *The BAC Secretariat Office, Bicol University, Legazpi City 4500, and Telefax: (052) 742-5922, university-bac-infra@bicol-u.edu.ph.*

Approved:


SONNIE A. RAMOS, CPA, MBA
BAC Infra Chairperson



ISO 9001: 2015
SOCOTEC SCP000722Q



REPUBLIC OF THE PHILIPPINES
BICOL UNIVERSITY
PHYSICAL DEVELOPMENT AND MANAGEMENT OFFICE
Legazpi, Albay

bu-pdmo@bicol-u.edu.ph



BAGONG PILIPINA

Project: **REPAIR OF CLASSROOMS**
Location: **BU Main Campus, Daraga, Albay**
ABC: **Php 1,300,000.00**

MANPOWER REQUIREMENTS:

1. **Project Architect/Engineer** - Licensed Architect/Civil Engineer with **3 years'** experience in construction as architect/civil engineer.
2. **Electrical Engineer** – Licensed Electrical Engineer with **3 years'** experience in electrical works as an electrical engineer.
3. **Project Foreman** - Must have at least **3 years'** experience in construction as project foreman.
4. **Safety Officer** - Must have a certificate on “Construction Occupational Safety & Health (COSH) Training” with at least **3 years'** experience in construction as safety officer.
5. **First Aider** – Licensed Nurse; or must have a valid “Standard First Aid and Basic Life Support” training certificate issued by Red Cross or any organization authorized by DOLE with at least **1 year** experience as first aider.

Prepared by:


ENGR. ALVIN B. LUZONG
Director, BU-PDMO

Approved by:


DR. BABY BOY BENJAMIN NEBRES III
President, Bicol University

NET FINANCIAL CONTRACTING CAPACITY (NFCC)

Construction of Regional Peace and Development Center, Legazpi City

A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached income tax return and audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year.

		Year 20
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = K (current asset – current liabilities) minus value of all outstanding works under ongoing contracts including awarded contracts yet to be started

NFCC = P _____

K = 15 for a contract duration of one year or less

Herewith attached are certified true copies of the income tax return and audited financial statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the immediately preceding year.

Submitted by:

Name of Supplier / Distributor / Manufacturer

Signature of Authorized Representative

Date : _____

NOTE:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

Statement of Single Largest Completed Contract (SLCC)

Construction of Regional Peace and Development Center, Legazpi City

Business Name: _____

Business Address: _____

Contract Details	Nature of Work	Bidder's Role		Contract Cost & Duration	Start of Contract & Completion
		Description	%		
Name:				Amount at Award:	Date Awarded:
Owner:				Amount at Completion:	Date Started:
Address/Contract Information:				Contract Duration:	Date Completed

Note: This statement shall be supported with:

1. Contract/Purchase Order
2. Certificate of Completion or Certificate of final Acceptance or its equivalent
3. A final rating of at least Satisfactory in the CPES, or a similar performance & monitoring system. In case of contracts with the private sector, an equivalent document shall be submitted.

Submitted by: _____

(Printed Name & Signature)

Designation: _____

Date: _____

Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and with residence at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1) *Select one, delete the others:*

- *If sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

2) *Select one, delete the others:*

- *If sole proprietorship:* As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]* *[insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative]*;
- *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as

supported by the attached duly notarized Special Power of Attorney for authorized representative;

- 3) *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;
- 4) Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5) *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6) *Select one, delete the others:*
 - *If sole proprietorship:* The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If partnership :* The partnership itself and the partners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If cooperative:* The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If corporation, or joint venture:* The corporation or joint venture itself, and officers, directors, and controlling stockholders of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring

Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- 7) It is understood that failure to faithfully disclose its relationship with the HoPE, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the IRR of RA No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

Select one, delete the rest:

- *In case of corporations: [Name of Bidder] declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of Republic Act (RA) No. 12009.*
 - *In case of Foreign Bidders: [Name of Bidder] submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.*
- 8) *[Name of Bidder] complies with existing labor laws and standards; and*
- 9) *[Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:*
- a) *Carefully examine all of the Bidding Documents;*
 - b) *Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;*
 - c) *Made an estimate of the facilities available and needed for the contract to be bid, if any; and*
 - d) *Inquire or secure Supplemental Bid Bulletin(s) issued for the [Project Title].*
- 10) *[Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.*
- 11) *In case advance payment was made or given to [Name of Bidder], failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.*

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]
[Position/Designation]
[Date]

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Bid Securing Declaration Form

*[The duly accomplished form shall be submitted with the Bid
if bidder opts to provide this type of bid security]*

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: *[Number]*

To: *[Insert name of the Procuring Entity]*

I/We, the undersigned, declare that:

- 1) I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration;
- 2) I/We accept that:
 - a) I/We shall enter into contract with the Procuring Entity and furnish the required performance security within ten (10) calendar days as indicated in the Bidding Documents, from receipt of the Notice of Award;
 - b) I/we will be automatically disqualified from bidding for any procurement contract with any Procuring Entity upon receipt of your Blacklisting Order; and
 - c) I/We will pay the applicable fine within fifteen (15) days from receipt of the written demand by the Procuring Entity for the commission of acts resulting to the enforcement of the Bid Securing Declaration under Sections 52.2 (a), 63.2, 69.1 and 100, except 100.3 (c), of the IRR of RA No. 12009; without prejudice to other legal action the government may undertake;

	<i>Applicable Fine</i>
a) in the case of a single bidder	<ol style="list-style-type: none">i) two percent (2%) of the Approved Budget for the Contract (ABC); orii) the difference between the evaluated bid price and the ABC whichever is higher
b) in the case of multiple bidders	<ol style="list-style-type: none">i) two percent (2%) of the ABC; orii) the difference between the evaluated bid prices with the

	bidder with Lowest Calculated/Highest Rated Bid and the bidder with the next Lowest Calculated/Highest Rated Bid, and so on whichever is higher
c) in case of violations committed prior to the opening of the financial envelope	i) a fixed amount of two percent of the ABC,

3) I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:

- a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
- b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
- c) I am/we are declared the bidder with the *[Insert Award Criterion¹]* and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Signature over Printed Name]

[Position/Designation]

[Date]

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, [date issued], [place issued]

IBP No. __, [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____