

**LETTER ORDER
BICOL UNIVERSITY**

| | |
|--|---|
| Supplier : YAAN'S EATERY | L.O. No. : GDS-2026-002 |
| Address : #113, Marquez St., Ilawod West, Legazpi City | Date: January 21, 2026 |
| TIN: 942-128-479-00000 | Mode of Procurement: Negotiated Proc. Under Small Value Procurement (Sec. 34) |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
|--|-------------------------------------|
| Place of Delivery : | Delivery Term : January 26-29, 2026 |
| Date of Delivery : January 26-29, 2026 | Payment Term : as billed |

| Item No. | Unit | Description | Quantity | U/Price | TOTAL |
|--|-------|---|-----------|---------|-----------|
| 1 | lot | Provision of Catering Services for the Bicol University Target Setting for CY 2026 on January 26-29, 2026 | | | |
| | | January 26, 2026- Monday | | | |
| | | <u>AM Snacks (41 pax)</u> | 41pax | 150.00 | 6,150.00 |
| | | <input type="checkbox"/> Tuna Pasta <input type="checkbox"/> Garlic Bread <input type="checkbox"/> Canned Softdrink | | | |
| | | <u>Lunch (49 pax)</u> | 49pax | 460.00 | 22,540.00 |
| | | <input type="checkbox"/> Pork Barbecue <input type="checkbox"/> Fried Chicken <input type="checkbox"/> Vegetable Kare-Kare <input type="checkbox"/> Rice <input type="checkbox"/> Mushroom Soup <input type="checkbox"/> Ice Tea | | | |
| | | <u>PM Snacks (38 pax)</u> | 38pax | 149.00 | 5,662.00 |
| | | <input type="checkbox"/> Pancit Bihon <input type="checkbox"/> Puto <input type="checkbox"/> Canned Fruit Juice | | | |
| | | January 27, 2026-Tuesday | | | |
| | | <u>AM Snacks (40 pax)</u> | 40pax | 150.00 | 6,000.00 |
| <input type="checkbox"/> Pancit Palabok <input type="checkbox"/> Lumpiang Shanghai <input type="checkbox"/> Canned Fruit Juice | | | | | |
| <u>Lunch (49 pax)</u> | 49pax | 460.00 | 22,540.00 | | |
| <input type="checkbox"/> Beef Stroganoff <input type="checkbox"/> Fish Fillet with Tartar Sauce <input type="checkbox"/> Pinakbet <input type="checkbox"/> Rice <input type="checkbox"/> Crab and Corn Soup <input type="checkbox"/> Ice Tea | | | | | |
| <u>PM Snacks (39 pax)</u> | 39pax | 150.00 | 5,850.00 | | |
| <input type="checkbox"/> Chicken Pesto Pasta <input type="checkbox"/> Garlic Bread <input type="checkbox"/> Canned Softdrink | | | | | |
| January 28, 2026-Wednesday | | | | | |
| <u>AM Snacks (36 pax)</u> | 36pax | 150.00 | 5,400.00 | | |
| <input type="checkbox"/> Beef Burger <input type="checkbox"/> Potato Fries <input type="checkbox"/> Canned Softdrink | | | | | |
| <u>Lunch (44 pax)</u> | 44pax | 460.00 | 20,240.00 | | |
| <input type="checkbox"/> Beef Caldereta <input type="checkbox"/> Shrimp in Salted Egg Sauce <input type="checkbox"/> Buttered Mixed Vegetables <input type="checkbox"/> Rice <input type="checkbox"/> Mushroom Soup <input type="checkbox"/> Canned Softdrink | | | | | |

THE AUDIT
BICOL UNIVERSITY
LEGAZPI CITY
OFFICE

01-26-26
[Signature]

| | | | | |
|--|---|--------------|---------------|------------------|
| | <u>PM Snacks (38 pax)</u> <input type="checkbox"/> Lasagna <input type="checkbox"/> Garlic Bread <input type="checkbox"/> Canned Softdrink | 38pax | 150.00 | 5,700.00 |
| | January 29, 2026-Thursday <u>AM Snacks (41 pax)</u> <input type="checkbox"/> Carbonara <input type="checkbox"/> Garlic Bread <input type="checkbox"/> Canned Softdrink | 41pax | 148.00 | 6,068.00 |
| | <u>Lunch (50 pax)</u> <input type="checkbox"/> Bicol Express <input type="checkbox"/> Adobong Pusit <input type="checkbox"/> Chopsuey <input type="checkbox"/> Rice <input type="checkbox"/> Chicken Noodle Soup <input type="checkbox"/> Ice Tea | 50pax | 460.00 | 23,000.00 |
| | <u>PM Snacks (39 pax)</u> <input type="checkbox"/> Meatballs Spaghetti <input type="checkbox"/> Garlic Bread <input type="checkbox"/> Canned Softdrink | 39pax | 150.00 | 5,850.00 |

Other Inclusions:

- Free-flowing brewed Coffee (with Sugar and Creamer)
- Unlimited replenishment of finger food/pica-pica during sessions
- Drinking Water Station

Service Inclusions:

- Plated Service for AM Snacks (9:30 am) and PM Snacks (3:00 pm)
- Buffet Setup for Lunch (12:00nn)
- Dressed/Skirted Tables for food service area
- Uniformed Waiters/Food Attendants

ONE HUNDRED THIRTY-FIVE THOUSAND AND 00/100 PESOS ONLY

PHP 135,000.00

***** PROVISION OF CATERING SERVICES FOR THE BICOL UNIVERSITY TARGET SETTING FOR CY 2026 ON JANUARY 26-29,2026 *****

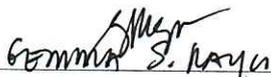
Service Delivery Conditions:

1. Service provider shall provide sufficient manpower and materials needed for the delivery of goods and services;
2. Details related to implementation shall be communicated with **Prof. Alwin Joseph M. Maceres**, end user.

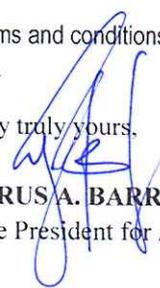
It is understood that the contract shall be complied by you on the date specified above. Terms & conditions relative to the implementation of this contract shall be in accordance with the provisions of the Revised IRR of R.A. 12009, otherwise known as the Government Procurement Reform Act.

Please signify your acceptance of this contract and your conformity with the terms and conditions by signing the acceptance and conformity portion of this order.

Conforme:

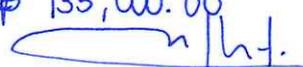

 Signature over printed name
 01-23-2026
 Date

Very truly yours,


CYRUS A. BARRAMEDA
 Vice President for Admin. & Finance

Fund Cluster : **F 01**

Funds Available : **₱ 135,000.00**


MARIA LADY M. LLOVIT
 Designated Budget Officer

ORS/BURS No. : **02-101161-2026 - 01-0036**

Date of the ORS/BURS: **01/22/2026**

Amount : **₱ 135,000.00**