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# NOTICE TO PROCEED

February 19, 2026

**EVELYN F. CALUPIT**

Authorized Representative

**ELJOE'S CATERING SERVICES**

373, Country Homes, Bagong Sirang, Estanza, Legazpi City

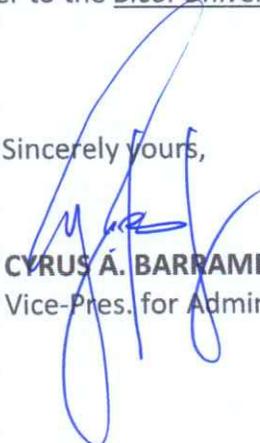
Dear **Madam:**

The attached Letter Order having been approved, notice is hereby given to **ELJOE'S CATERING SERVICES** that performance on the **Provision of Catering Services for the Monthly Meetings of the President (February-December 2026)** in the amount of **Two Hundred Ninety-Six Thousand Seven Hundred and 00/100 Pesos (Php296,700.00)**, shall commence effective on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bicol University.

Sincerely yours,

  
**CYRUS A. BARRAMEDA**  
Vice-Pres. for Admin. & Finance

Received by:

  
SINETRA ABAYLA

(Signature above printed name)

Feb. 19, 2026

Date and Time of Receipt)

\*Kindly email to sender to acknowledge receipt