



ISO 9001: 2015
SOCOTEC SCP000722Q

REPUBLIC OF THE PHILIPPINES
BICOL UNIVERSITY

Legazpi City
Email: bu-vpaf@bicol-u.edu.ph

MANILA OFFICE:
No. 4 Lopez St., M. H. del Pilar, Roosevelt Ave.
Quezon City, Manila, Philippines

☎ Telefax: (02) 921-1586



MAGONG PILIPINAS

NOTICE TO PROCEED

December 17, 2025

MARISCE V. PEÑA

Authorized Representative

A.V.P. CATERING SERVICES

Imelda Roces Ave., Cabangan West,
Legazpi City

Dear Madam:

The attached Letter Order having been approved, notice is hereby given to **A.V.P. CATERING SERVICES** that performance on the **Provision of Food for 95 persons for the OVPPD Year-End Assessment and Planning Workshop on December 19, 2025 at the Office of the VPPD 2nd Floor, AP Bonto Building (Formerly MP Building), Bicol University, Legazpi City** in the amount of **One Hundred Seventy Thousand Two and 50/100 Pesos (Php170,002.50)**, shall commence effective on *the date of receipt of this Notice*.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Bicol University.

Sincerely yours,

CYRUS A. BARRAMEDA
VP for Admin. & Finance

Received by:

(Signature above printed name)

(Date and Time of Receipt)

*Kindly email to sender to acknowledge the receipt