

**LETTER ORDER
BICOL UNIVERSITY**

Supplier :	A.V.P. CATERING SERVICES	L.O. No. :	GDS-2025-581
Address :	Imelda Roces Ave., Cabangan West, Legazpi City	Date:	December 17, 2025
TIN:	900-661-880-00000	Mode of Procurement: Negotiated Proc. Under Small Value Procurement (Section 53.9)	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : at the Office of the VPPD 2nd Floor, AP Bonto Building (Formerly MP Building), Bicol University, Legazpi City	Delivery Term : December 19, 2025
Date of Delivery : December 19, 2025	Payment Term : as billed

Item No.	Unit	Description	Quantity	U/Price	TOTAL
1	lot	Provision of Food for 95 persons for the OVPPD Year-End Assessment and Planning Workshop on December 19, 2025 at the Office of the VPPD 2nd Floor, AP Bonto Building (Formerly MP Building), Bicol University, Legazpi City AM Snacks • Sotanghon with Banana Bread • Soda in Can Lunch • Steamed Rice • Egg Drop Soup • Fresh Lumpia (Veg) • Grilled Liempo • Beef Caldereta • Buffalo Wings • Mixed Fruits (chilled) • Salad Platter PM Snacks • Spaghetti Bolognese with Muffin • Soda in Can Inclusions • With Free continuous Drinking Water and Freshly Brewed Coffee (with sugar and creamer) during sessions • Potato Chips, Mix Nuts, Beef Nachos, and Fries (for pica-pica during session) Time of Serving: AM Snacks 9:30 AM Lunch 11:30 AM PM Snacks 2:30 PM Manner of Serving: Assisted Buffet • Tables and Chairs with skirting for 95 pax	1	1,789.50 /head	170,002.50

OFFICE OF THE AUDITOR
BICOL UNIVERSITY
LEGAZPI CITY
RECEIVED
01-15-26

ONE HUNDRED SEVENTY THOUSAND TWO AND 50/100 PESOS ONLY Php170,002.50

PROVISION OF FOOD FOR 95 PERSONS FOR THE OVPPD YEAR-END ASSESSMENT AND PLANNING WORKSHOP ON DECEMBER 19, 2025 AT THE OFFICE OF THE OVPPD 2ND FLOOR, AP BONTO BUILDING (FORMERLY MP BUILDING), BICOL UNIVERSITY, LEGAZPI CITY

Service Delivery Conditions:

- Service provider shall provide sufficient manpower and materials needed for the delivery of goods and services;
- Details related to implementation shall be communicated with Dr. Rosebe M. Nacion-Lauraya, end user.

Bicol University has approved the rate by the service provider for the supply of the goods and services in the sum of **ONE HUNDRED SEVENTY THOUSAND TWO AND 50/100 PESOS ONLY (Php170,002.50)** to be known as the contract price.

It is understood that the contract shall be complied by you on the date specified above. Terms & conditions relative to the implementation of this contract shall be in accordance with the provisions of the Revised IRR of R.A. 9184, otherwise known as the Government Procurement Reform Act.

Please signify your acceptance of this contract and your conformity with the terms and conditions by signing the acceptance and conformity portion of this

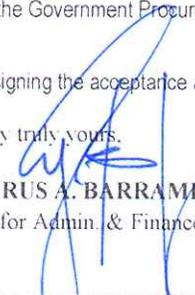
Conforme:

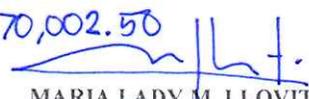


 Signature over printed name
 12/19/25

 Date

Very truly yours,


CYRUS A. BARRAMEDA
 VP for Admin. & Finance

Fund Cluster : **F 05**
 Funds Available : **₱170,002.50**

MARIA LADY M. LLOVIT
 Designated Budget Officer

ORS/BURS No. : **02-206441-2025-12-1017**
 Date of the ORS/BURS: **12/19/2025**
 Amount : **₱170,002.50**