



# NOTICE TO PROCEED

December 15, 2025

**JOEL M. BENGCO**

Authorized Representative

**BENGX PRINT GRAPHIC & ARCHITECTURAL SERVICES**

Rizal St., Cabangan, Legazpi City

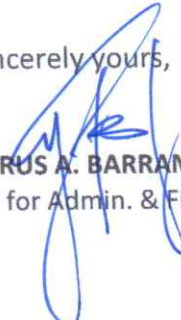
Dear Sir:

The attached Letter Order having been approved, notice is hereby given to **BENGX PRINT GRAPHIC & ARCHITECTURAL SERVICES** that performance on **Provision of Labor and Materials for Tokens for Learning Service Providers (LSPs), Participants and Guest in Various HRMDO Activities** in the amount of **Ninety Thousand Three Hundred and 00/100 Pesos (Php90, 300.00)**, shall commence effective on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bicol University.

Sincerely yours,

  
**CYRUS A. BARRAMEDA**  
VP for Admin. & Finance

Received by: 

\_\_\_\_\_  
(Signature above printed name)

12-26-25  
Date and Time of Receipt)

\*Kindly email to sender to acknowledge