



ISO 9001: 2015
SOCOTEC SCP000722Q

REPUBLIC OF THE PHILIPPINES
BICOL UNIVERSITY

Legazpi City

Email: bu-vpaf@bicol-u.edu.ph

MANILA OFFICE:

No. 4 Lopez St., M. H. del Pilar, Roosevelt Ave.
Quezon City, Manila, Philippines

☎ Telefax: (02) 921-1586



BAGONG PILIPINAS

NOTICE OF AWARD

OCT 28 2025

MYRA A. NUYDA

Authorized Representative

MAE-TRICKS CATERING SERVICES

Marquez St., Ilawod West, Legazpi city

Dear **Madam:**

We are happy to notify you that your quotation under the Provision for Catering Services during the ISO External Audit on November 3-7, 2025 for 80 pax at the BU PRMO Conference Hall at the Contract Price of *Two Hundred Eighty-eight Thousand Eight Hundred and 00/100 Pesos (Php288,800.00)*, undertaken through Negotiated Procurement under Small Value Procurement (Sec 53.9) of the 2016 Revised IRR of RA No. 9184, is hereby awarded to you.

Pursuant to Section 54.5 of the 2016 Revised IRR of RA No. 9184, your company is hereby exempted from posting of performance security.

A Letter Order shall be issued at the soonest possible time.

We appreciate your interest in this opportunity, and we look forward to your satisfactory performance of your obligations under the project.

Thank you.

Sincerely yours,


CYRUS A. BARRAMEDA
VP for Admin. & Finance

Received by:


Myra A. Nuyda

(Signature above printed name)

10/28/25

(Date and Time of Receipt)

*Kindly email to sender to acknowledge receipt

LETTER ORDER
BICOL UNIVERSITY

BICOL UNIVERSITY
LEGAZPI CITY

RECEIVED
DATE: 11-7-2025
[Signature]

Supplier : MAE-TRICKS CATERING SERVICES	L.O. No. : GDS-2025-500
Address : Marquez St., Ilawod West, Legazpi City	Date: OCT 29 2025
TIN: 443-644-989-000	Mode of Procurement: Negotiated Proc. Small Value Proc. (Section 53.9)

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Delivery Term : November 3-7, 2025
Date of Delivery : November 3-7, 2025	Payment Term : as billed

Item No.	Unit	Description	Quantity	U/Price	TOTAL
1	lot	<p>DAY 1- November 3, 2025 (80 pax)</p> <p>AM Snacks</p> <ul style="list-style-type: none"> • Baked Macaroni with Extra Cheese Toppings per Serving with 2 Slices of Buttered Toast, and Soda in Can (355ML) <p>Lunch</p> <ul style="list-style-type: none"> • Steamed Rice, Cream of Mushroom Soup, Beef Steak, Chop Suey, Chicken Curry, Macaroni Salad, and Bottled Water (500ML) <p>PM Snacks</p> <ul style="list-style-type: none"> • Clubhouse Sandwich with Crispy French Fries and Soda in Can (355ML) <p>Dinner</p> <ul style="list-style-type: none"> • Steamed Rice, Cream of Asparagus Soup, Chicken Ala King, Grilled Pork Chop, Pinakbet with Lechon Kawali, Leche Flan, and Bottled Water 	1	<p>130.00</p> <p>330.00</p> <p>130.00</p> <p>330.00</p> <p>Php920.00</p>	<p>Php73,600.00</p>
		<p>DAY 2 November 4, 2025 (80pax)</p> <p>AM Snacks</p> <ul style="list-style-type: none"> • Pansit Guisado with Egg Sandwich and Soda in Can (355ML) <p>Lunch</p> <ul style="list-style-type: none"> • Steamed Rice, Corn and Chicken Soup, Fried Chicken, Pork Sisig, Classic Buttered Mixed Vegetables, Graham Cake, and Bottled Water (500ml) <p>PM Snacks</p> <ul style="list-style-type: none"> • Cheesy Spaghetti with Extra Cheese Toppings per Serving, 2 Cheesy Garlic Bread, and Soda in Can (355ML) 		<p>130.00</p> <p>330.00</p> <p>130.00</p>	<p>Php47,200.00</p>
		<p>Day 3- November 5, 2025 (80 pax)</p> <p>AM Snacks</p> <ul style="list-style-type: none"> • Pancit Canton Guisado with Steamed Siopao (50 Asado and 50 Bola-Bola), and Soda in Can (355ML) <p>Lunch</p> <ul style="list-style-type: none"> • Steamed Rice, Chowder Soup, Pork Steak, Sweet and Sour Fish, Bicol Express, Leche Flan, and Bottled Water (500ML) <p>PM Snacks</p> <ul style="list-style-type: none"> • Pansit Palabok with Egg and Chicharon Toppings, with Puto Cheese, Soda in Can (355ML) 		<p>130.00</p> <p>330.00</p> <p>130.00</p> <p>Php590.00</p>	<p>Php47,200.00</p>
		<p>Day 4- November 6, 2025 (80pax)</p> <p>AM Snacks</p> <ul style="list-style-type: none"> • Cheesy Lasagna with 2 Slices of Garlic Butter Toast Bread and Soda in Can (335ML) <p>Lunch</p> <ul style="list-style-type: none"> • Steamed Rice, Cream of Potato Soup, Grilled Chicken, Igado, Sizzling Tofu, Mango Sago, and Bottled Water (500ML) <p>PM Snacks</p> <ul style="list-style-type: none"> • Clubhouse Sandwich with French Fries, Soda in Can (355ML) 		<p>130.00</p> <p>330.00</p> <p>130.00</p> <p>Php590.00</p>	<p>Php47,200.00</p>
		<p>Day 5- November 7, 2025</p> <p>AM Snacks</p> <ul style="list-style-type: none"> • Burger with Crispy Fries and Ketchup, Soda in Can (355ML) <p>Lunch</p> <ul style="list-style-type: none"> • Steamed Rice, Wonton Soup, Grilled Liempo, Lumpiang Shanghai (Three pcs. Per person), Beef Stroganoff Stir Fry, Buko Pandan with Sago, and Bottled Water (500ML) 		<p>130.00</p> <p>330.00</p> <p>130.00</p> <p>330.00</p> <p>Php920.00</p>	<p>Php73,600.00</p>

	PM Snacks • Clubhouse Sandwich with Crispy French Fries and Soda in Can (355ML) Dinner • Steamed Rice, Cream of Corn Soup, Cordon Blue with Mashed Potato Sides, Adobo Style Porkchop, Tofu Sisig, Mango Graham Cake, Bottled Water Additional Inclusions: <input type="checkbox"/> Tarpaulin 2pcs 60 (length) x 48 (width) <input type="checkbox"/> Mineral Water with Water Dispenser <input type="checkbox"/> Free-Flowing Brewed Coffee with Sugar and Cream <input type="checkbox"/> Manner of Serving: Buffet <input type="checkbox"/> Availability of Appetizer Mixed Nuts for 80 pax for whole Five Days <input type="checkbox"/> At least 3 Waiters/ Service Crew in Uniform <input type="checkbox"/> Servings must be at least 200 Grams (Fish, Beef, Meat, Snacks, etc.) <input type="checkbox"/> Condiments needed per day in alignment with the menu (Ketchup, Soy Sauce, etc.)			
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TWO HUNDRED EIGHTY-EIGHT THOUSAND EIGHT HUNDRED AND 00/100 PESOS ONLY **Php288,800.00**

*****PROVISION FOR CATERING SERVICES DURING THE ISO EXTERNAL AUDIT ON NOVEMBER 3-7, 2025 FOR 80 PAX AT THE BU PRMO CONFERENCE HALL*****

Service Delivery Conditions:

1. Service provider shall provide sufficient manpower and materials needed for the delivery of goods and services;
2. Details related to implementation shall be communicated with Mrs. Jocelyn L. Corre, EU.

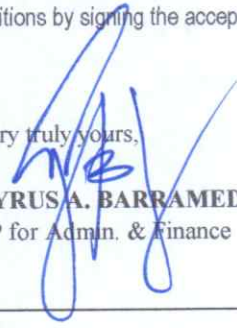
Bicol University has approved the rate by the service provider for the supply of the goods and services in the sum of **TWO HUNDRED EIGHTY-EIGHT THOUSAND EIGHT HUNDRED AND 00/100 PESOS ONLY (Php288,800.00)** be known as the contract price.

It is understood that the contract shall be complied by you on the date specified above. Terms & conditions relative to the implementation of this contract shall be in accordance with the provisions of the Revised IRR of R.A. 9184, otherwise known as the Government Procurement Reform Act.

Please signify your acceptance of this contract and your conformity with the terms and conditions by signing the acceptance and conformity portion of this order.

Conforme:

dk
Myra A Nuyda
 Signature over printed name
 10/29/25
 Date

Very truly yours,

CYRUS A. BARRAMEDA
 VP for Admin. & Finance

Fund Cluster : **F 05**
 Funds Available : **₱288,800.00**

MARIA LADY M. LOVIT
 Designated Budget Officer

ORS/BURS No. : **02-206441-2025-11-704**
 Date of the ORS/BURS: **11/06/2025**
 Amount : **₱288,800.00**