



REQUEST FOR PROPOSAL

Project Title:	Provision of catering services during the second phase of the Internal Quality Assurance (IQA) team monitoring, in coordination with the External Auditors as part of the Institutional Accreditation AY 2025, scheduled on October 29-30, 2025 in the Conference Room, New Administration Building, Bicol University Tabaco.		
ABC:	Php 70,000.00	Fund Source:	F05
Mode of Procurement:	Negotiated Procurement under Small Value (Section 53.9)	Mode of Evaluation:	By lot
Implementing Office/ End-user/s:	Dr. Shiela Bustamante	Delivery Period/s:	3 days
Required Document/s:	☐ Mayor's Permit☐ Tax Clearance ☐ PhilGEPS Registration Number☐ Omnibus Sworn Statement		

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with check (I) shall automatically disqualify the bids.

JOHN B. BROTAMANTE
BAC Chairperson *J*

After having carefully read and accepted the Terms & Conditions, I/We submit our quotation/s for the item/s as follows:

Item	Unit	Qty	Description	ABC	Compliance to		Remarks	U/Price
					YES	NO		
1	pax	70	Day 1- October 29, 2025 SNACK AM Sotanghon Guisado, Puto Cheese LUNCH Steamed Rice, Crab and corn soup, Pork Menudo, Fried Chicken (Leg/Thigh), Cabbage-Carrot Coleslaw, Leche Flan SNACK PM Carbonara, Garlic Bread, Juice in Can (4 season flavor) <i>Note: Free Flowing water and coffee with proper skirting</i>					
2	pax	70	Day 1- October 30, 2025 SNACK AM Latik & Hot Choco LUNCH Baby Back ribs with sauce, Mixed Vegetables, Fish Fillet with tartar sauce, Banana and Mushroom Soup SNACK PM Bihon, Ensaymada and Cucumber Juice <i>Note: Free Flowing water and coffee with proper skirting</i>					
3	pax	1	Packed Dinner(Main dish, vegetables,dessert) : _____ good for one accreditor Menu: Day 1 -October 28, 2025 Rice, Beef or Pork Kaldereta (or Afritada if no beef), Buttered Corn or Carrots or Chopsuey, Banana & Mineral Water (500ml)					
4	pax	1	Packed Dinner(Main dish, vegetables,dessert) : _____ good for one accreditor Menu: Day 2 -October 29, 2025 Rice,Grilled Fish Fillet or Daing na Bangus with Toyo-Calamansi Dip, Ensaladang Talong or Steamed Broccoli & Mineral Water (500ml)					

5	pax	1	Packed Dinner(Main dish, vegetables,dessert) : good for one accreditor Menu: Day 3 -October 30, 2025 Rice,(Plain or Garlic), Chicken Adobo (Leg/Thigh Cut for presentation), Ginisang Sayote with carrots & Mineral Water (500ml)					
Delivery Compliance:				TOTAL BID PRICE:				
Payment Term:				Price Validity:				

Printed Name / Signature/T.I.N. #

Served by/Date: _____

Contact numbers/e-mail address