



Solicitation GDS-AMP-25-500

REQUEST FOR QUOTATIONS

Project Title:	Provision for Catering Services during the ISO External Audit on November 3-7, 2025 for 80 pax at the BU PRMO Conference Hall		
ABC:	PhP300,000.00	Fund Source:	F-05
Mode of Procurement	Negotiated Procurement under Small Value Procurement (Section 53.9)	Mode of Evaluation	One Lot
Implementing Office/End-user/s:	IAS/JOCELYN L. CORRE	Delivery Period/s:	November 3-7, 2025
Required Document/s:	☒ Mayor's Permit ☒ PhilGEPS Registration Number ☐ Income/Business Tax Return ☒ Omnibus Sworn Statement ☒ Tax Clearance (Per RR017-2024 EO398 Series 2005, Updated) ☒ If Representative, Please attach SPA (Special Power of Attorney)		
Price Validity: 45 calendar days			

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than OCT 27 2025 9AM sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with check (✓) shall automatically disqualify the bids.

FRANCISCO D. SERRANO
UBAC Secretariat for Goods & Services

After having carefully read and accepted the Terms, Conditions and Description/Specification, I/We comply and submit our quotation/s for the item/s as follows:

Item	Qty/ UOM	Description	Compliance to Specification		Offer	Unit Price	Total
			YES	NO			
1	1-Lot	DAY 1- November 3, 2025 (80 pax) <u>AM Snacks</u> - Baked Macaroni with Extra Cheese Toppings per Serving with 2 Slices of Buttered Toast, and Soda in Can (355ML) <u>Lunch</u> - Steamed Rice, Cream of Muchroom Soup, Beef Steak, Chop Suey, Chicken Curry, Macaroni Salad, and Bottled Water (500ML) <u>PM Snacks</u> - Clubhouse Sandwich with Crispy French Fries and Soda in Can (355ML) <u>Dinner</u> - Steamed Rice, Cream of Asparagus Soup, Chicken Ala King, Grilled Pork Chop, Pinakbet with Lechon Kawali, Leche Flan, and Bottled Water DAY 2 November 4, 2025 (80pax) <u>AM Snacks</u> - Pansit Guisado with Egg Sandwich and Soda in Can (355ML) <u>Lunch</u> - Steamed Rice, Corn and Chicken Soup, Fried Chicken, Pork Sisig, Classic Buttered Mixed Vegetables, Graham Cake, and Bottled Water (500ml)					



BIDS AND AWARDS COMMITTEE

2/F A.P. Bonto Bldg., Bicol University Main Campus, Rizal St., Legazpi City

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	<u>PM Snacks</u> - Cheesy Spaghetti with Extra Cheese Toppings per Serving, 2 Cheesy Garlic Bread, and Soda in Can (355ML) Day 3- November 5, 2025 (80 pax) <u>AM Snacks</u> - Pancit Canton Guisado with Steamed Siopao (50 Asado and 50 Bola-Bola), and Soda in Can (355ML) <u>Lunch</u> - Steamed Rice, Chowder Soup, Pork Steak, Sweet and Sour Fish, Bicol Express, Leche Flan, and Bottled Water (500ML) <u>PM Snacks</u> - Pansit Palabok with Egg and Chicharon Toppings, with Puto Cheese, Soda in Can (355ML) Day 4- November 6, 2025 (80pax) <u>AM Snacks</u> - Cheesy Lasagna with 2 Slices of Garlic Butter Toast Bread and Soda in Can (335ML) <u>Lunch</u> - Steamed Rice, Cream of Potato Soup, Grilled Chicken, Igado, Sizzling Tofu, Mango Sago, and Bottled Water (500ML) <u>PM Snacks</u> - Clubhouse Sandwich with French Fries, Soda in Can (355ML) Day 5- November 7, 2025 <u>AM Snacks</u> - Burger with Crispy Fries and Ketchup, Soda in Can (355ML) <u>Lunch</u> - Steamed Rice, Wonton Soup, Grilled Liempo, Lumpiang Shanghai (Three pcs. Per person), Beef Stroganoff Stir Fry, Buko Pandan with Sago, and Bottled Water (500ML) <u>PM Snacks</u> - Clubhouse Sandwich with Crispy French Fries and Soda in Can (355ML) <u>Dinner</u> - Steamed Rice, Cream of Corn Soup, Cordon Blue with Mashed Potato Sides, Adobo Style Porkchop, Tofu Sisig, Mango Graham Cake, Bottled Water <u>Additional Inclusions:</u> ✓ Tarpaulin 2pcs 60 (length) x 48 (width) ✓ Mineral Water with Water Dispenser ✓ Free-Flowing Brewed Coffee with Sugar and Cream ✓ Manner of Serving: Buffet ✓ Availability of Appetizer Mixed Nuts for 80 pax for whole Five Days ✓ At least 3 Waiters/ Service Crew in Uniform ✓ Servings must be at least 200 Grams (Fish, Beef, Meat, Snacks, etc.) ✓ Condiments needed per day in alignment with the menu (Ketchup, Soy Sauce, etc.)				
					TOTAL BID PRICE:

Printed Name/Signature/T.I.N. #

Contact Numbers/e-mail address



14. The Bicol University-BAC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical requirements.
15. Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of R.A. 9184.
16. In case of two bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, The Bicol University shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
17. Payment shall be made after delivery and upon the submission of the required supporting documents i.e Order Slip and/or Billing statement, by the supplier, contractor or consultant.
18. The item/s shall be delivered according to the accepted offer of the bidder.
19. Item/s deliver shall be inspected on the scheduled date and time of the Bicol University. The delivery of the item/s shall be acknowledge upon the delivery to confirm the compliance with the technical specification.
20. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Bicol University may terminate the contract one the cumulative amt. of liquidated reaches ten percent (10%) of the amt. of the contract, w/out prejudice to other to other courses of action and remedies open to it.
21. The Procuring Entity may cancel or terminate the Contract at any time on accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.

Republic of the Philippines
BICOL UNIVERSITY
Legazpi City

For photo reference of the menu:

Clubhouse Sandwich	
Burger	
Egg Sandwich	