## **REQUEST FOR QUOTATIONS**

Project Title:	Provision of labor and materials for the printing of T-Shirt for the conduct of BU Olympics 2025; with details as follows:						
ABC:	Php65,000.00	Fund Source:	F05				
Mode of	Small Value Procurement, Section 53.9	Mode of Evaluation	By lot				
Procurement	a respective to the light of the con-						
Implementing Office/	BUCL/JUDY ANN M. NACOR	Delivery Period/s:	10 c/d after receipt of L.O				
End-user/s:							
Required	☐ Mayor's Permit ☐ Income & Business Tax Return						
Document/s:	PhilGEPS Registration Numb	PhilGEPS Registration Number Omnibus Sworn Statement					
	Tax C;earance	rdag priya in 1969 set to					

## Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than  $\underline{\text{October 7, 2025}}$ , 1:00 PM sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with a check  $(\sqrt{})$  shall automatically disqualify the bids.

JENEFFER N. MARINAY BAC Secretariat

Reference # 2025-CL-243

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

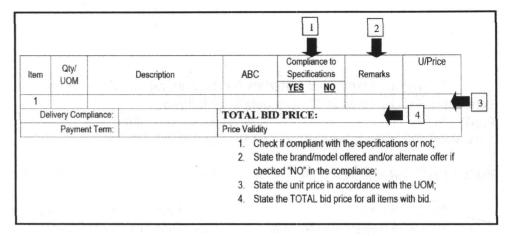
Item	Qty/ UOM	Description			ance to cations	Remarks	U/Price	
				YES	NO			
1	215 pcs	Printing of T-Shirt  Specification:  T-SHIRT -Sublimation -Body Fit Shirt Design -Color- White and Purple  SIZE  TEEN SIZE EXTRA SMALL SMALL MEDIUM LARGE XL 2XL 8XL	-19 -33 -50 -54 -39 -15 -4	BICGLIMVERITY COLLEGE OF LAW				
		TOTAL	- 215					
Deli	very Compliance:			TOTAL BID P	RICE:	1		
	Payment Term:			Price Validity				

Printed Name / Signature / T.I.N.#

Contact numbers/e-mail address

## **TERMS & CONDITIONS**

- 1. All entries must be typewritten or in BLOCK LETTERS;
- 2. Bidders shall provide correct and accurate information required in this form.
- 3. The following shall be observed in accomplishing the Quotation/Proposal forms:



- Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications;
- 5. Price quotation/s must be valid for a period of 45 calendar days from the submission date.
- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, and quotations exceeding the Approved Budget for the Contract shall be rejected.
- 7. Cash on Delivery (C.O.D.) as payment term is not allowed per agency Accounting Policy.
- Bids with no Payment Term and/or Delivery Term indicated shall be understood to be in adherence with the standard Government Terms and/or conditions stipulated in these forms;
- Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein:
- Proposal/Quotation forms issued by the designated canvasser or those acquired electronically, either downloaded from the BU website or the PhilGEPS or requested thru e-mail, shall bear original signature over printed name of the authorized representative of the bidder;
- 11. Submission of proposal/quotation forms through e-mail shall be allowed, specifically for suppliers outside the Province of Albay, provided that the originally signed forms shall be transmitted to BAC Secretariat through courier; non-receipt of which shall automatically disqualify the bids;
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s;
- 13. The document requirements which shall be submitted with the proposals/quotations shall be in accordance with Annex "H", Appendix A (Documentary Requirement for Alternative Methods of Procurement) of the 2016 IRR of R.A. 9184; the notarized Omnibus Swom Statement shall be submitted by winning bidder;
- 14. Proposals and documents shall be submitted on the following address:

The BAC Chairperson Bicol University-Cluster 2, Legazpi City G/F Aquilino P. Bonto Bldg., Rizal St., Legazpi City CP No. 09517723024

- 15. The Bicol University-BAC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical requirements.
- Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of R.A. 9184.