



ISO 9001: 2015
SOCOTEC SCP000722Q

REPUBLIC OF THE PHILIPPINES
BICOL UNIVERSITY
INSTITUTE OF PHYSICAL EDUCATION, SPORTS AND RECREATION
DARAGA, ALBAY
Email address: buipesr@bicol-u.edu.ph



NOTICE TO PROCEED

August 22, 2025

The Manager
MELMIR GENERAL MERCHANDISE
Polangui, Albay


Sir/Madam:

The attached Contract having been approved, notice is hereby given to **MELMIR GENERAL MERCHANDISE** that performance on the **Supply and Delivery of Other Supplies for use in the maintenance of Old and New Swimming Pool for the 3rd Quarter of 2025**, in the amount of **Fifty-Eight Thousand Three Hundred and 00/100 Pesos Only (Php58,300.00)** shall commence effective on the date of receipt of this Notice.

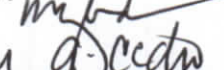
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Bicol University Cluster 1 BAC Office.

Sincerely yours,


Dr. CARINA L. SALES
Director, BUPE SR

Received by:


Signature above printed name

8/24/25
Date & Time of Receipt

Transaction No. **BUC1-2025-134**