

BICOL UNIVERSITY COLLEGE OF MEDICINE

Daraga, Albay

Email: bucm-dean@bicol-u.edu.ph







NOTICE TO PROCEED

August 28, 2025

The Manager
GRIDLINE ENGINEERING SERVICES
Camalig, Albay

Sir/Madam:

The attached Contract having been approved, notice is hereby given to ST. JOSEPH DRUG AND MEDICAL SUPPLY that performance on the "Provision of Labor and Materials for the Electrical or Plumbing Repairs, Leaks, Furniture Repairs and Minor Repainting of BUCM", in the amount of Seven Hundred Twenty-One Thousand and 00/100 Pesos Only (Php721,000.00) shall commence effective on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Bicol University Cluster 1 BAC Office.

Sincerely yours,

DR. OFELLA SAMAR-SY Dean, BUCM

Received by:

Signature above printed name

Date & Time of Receipt

Transaction No. <u>BUC1-2025-135</u>