



REQUEST FOR QUOTATION

Project Title:	Procurement of Laboratory equipment, supplies and materials for the conduct of Physics Laboratory classes of BSed, BSFT and BSFi students.		
ABC:	Php 100,000.00	Fund Source:	F05 Fiduciary
Mode of Procurement:	Negotiated Procurement under Small Value (Section 53.9)	Mode of Evaluation:	By lot
Implementing Office/ End-user/s:	Dr. Carina B. Orden	Delivery Period/s:	30 days
Required Document/s:	<input type="checkbox"/> Mayor's Permit <input type="checkbox"/> PhilGEPS Registration Number <input type="checkbox"/> Tax Clearance <input type="checkbox"/> Omnibus Sworn Statement		

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with check () shall automatically disqualify the bids.


JOHN B. BROTAMANTE
BAC Chairperson

After having carefully read and accepted the Terms & Conditions, I/We submit our quotation/s for the item/s as follows:

Item	Unit	Qty	Description	ABC	Compliance to		Remarks	U/Price
					YES	NO		
1	units	5	Digital Multimeter, 1.5v/9v/12v battery voltage; Tester Autoranging; Ohmmeter/DMM with NCV Function; Accurately Measures Voltage, Current Amp, Resistance, Capacitance					
2	pieces	30	Alligator Clip Large Wire Test Lead, vinyl covered alligator clips; Contains two of each: Black, red: 22 gauge heavy insulation copper wire; 1 1/2" alligator clips at both ends					
3	pieces	30	Light Bulb Holder E10 Socket, Mini Plastic Light Bulb Base Lamp Holder; Screw Type Bulb Socket (Black)					
4	pieces	30	Flashlight bulbs (Universal), ranges 1.5V to 3.0 V					
5	pieces	30	2x Size D Battery Holder					
6	sets	2	Tuning Forks Set, SET OF 8: Aluminium; frequency 256 to 512 Hz; with resonance box					
7	pairs	5	Bar Magnet, 120 mm (5")					
8	pieces	5	U Magnet, strong Large U-shape					
9	set	1	Ripple tank kit Wave Demonstrator					
10	sets	3	DC Power Supply, Supply 1.5V-12V/3A (6 Outputs)					
11	pieces	10	Magnetic Compass					
12	pieces	5	Spectrometer Prism					
13	set	1	Calorimeter Set					
14	set	1	Acrylic Ray Optics Set, Made of polished acrylic 15 mm thick; the set is provided in a convenient storage box; The Set consists of rectangle (75 mm sides), a double convex lens and two double concave lenses with a focal length of about 10 cm, an equilateral prism and a semi-circular block.					
Delivery Compliance:				TOTAL BID PRICE:				
Payment Term:				Price Validity:				

Printed Name / Signature/T.I.N. #

Served by/Date: _____

Contact numbers/e-mail address



TERMS & CONDITIONS

- 1. All entries must be typewritten or in BLOCK LETTERS;
- 2. Bidders shall provide correct and accurate information required in this form.
- 3. The following shall be observed in accomplishing the Quotation/Proposal forms:

				1	2	
Item	Qty/ UOM	Description	ABC	Compliance to Specifications	Remarks	U/Price
				YES	NO	
1						
Delivery Compliance:			TOTAL BID PRICE:			3
Payment Term:			Price Validity			4

- 1. Check if compliant with the specifications or not;
- 2. State the brand/model offered and/or alternate offer if checked "NO" in the compliance;
- 3. State the unit price in accordance with the UOM;
- 4. State the TOTAL bid price for all items with bid.

- 4. Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications;
- 5. Price quotation/s must be valid for a period of **45 calendar days** from the submission date.
- 6. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, and quotations exceeding the Approved Budget for the Contract shall be rejected.
- 7. Bids with no Payment Term and/or Delivery Term indicated shall be understood to be in adherence with the standard Government Terms and/or conditions stipulated in these forms;
- 8. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein;
- 9. Proposal/Quotation forms issued by the designated canvasser or those acquired electronically, either downloaded from the BU website or the PhilGEPS or requested thru e-mail, shall bear original signature over printed name of the authorized representative of the bidder;
- 10. Submission of proposal/quotation forms through e-mail shall be allowed, specifically for suppliers outside the Province of Albay, provided that the originally signed forms shall be transmitted to BAC Secretariat through courier; non-receipt of which shall automatically disqualify the bids;
- 11. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s;
- 12. The document requirements which shall be submitted with the proposals/quotations shall be in accordance with Annex "H", Appendix A (*Documentary Requirement for Alternative Methods of Procurement*) of the 2016 IRR of R.A. 9184; the notarized Omnibus Sworn Statement shall be submitted by winning bidder which cost of award is PhP50,000.00 and above;
- 13. Cash on Delivery (C.O.D.) as payment term is not allowed per agency Accounting Policy.
- 14. Proposals and documents shall be submitted on the following address and contact person:

MS. MARLA B. BUAMA
BAC Secretary
BAC Office, Bicol University Tabaco, New Administration Building
M. H. Del Pilar St. Tayhi, Tabaco City
butc-bac@bicol-u.edu.ph

- 15. The Bicol University Tabaco -BAC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical requirements.
- 16. Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of R.A. 9184.