

**LETTER ORDER
BICOL UNIVERSITY**

Supplier :	CS CREATIVITY AND SIMPLICITY PHOTOGRAPHY	L.O. No. :	GDS-2025-202
Address :	2/F Calderon Building, F. Aquende Drive, Cruzada, Legazpi City	Date:	June 11, 2025
TIN:	229-639-824-00000	Mode of Procurement: Negotiated Proc. Under Small Value Procurement (Section 53.9)	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Delivery Term : June 24 & 25, 2025
Date of Delivery : June 24 & 25, 2025	Payment Term : as billed

Item No.	Unit	Description	Quantity	U/Price	TOTAL
1	Lot	<p>Provision for the rental of Acrylic Stage, Sound System, lights and Generator Set for the conduct of the 55th Commencement Exercises for CY 2025 of Bicol University on June 24 and 25, 2025 at Bicol University</p> <p>To provide rental of acrylic stage, sound system, lights and generator set for the conduct of the 55th Commencement Exercises for CY 2025 of Bicol University on June 24 and 25, 2025 at Bicol University</p> <p>Specification/s:</p> <p>A.Audio Visual (6 sets for 2 days)</p> <ul style="list-style-type: none"> •Hydro Video LED Wall with vertical trusses •To be used for Livefeed, video presentation and playing of SDE <p>B.Sound Equipment (for 4 days)</p> <ul style="list-style-type: none"> •Includes 2 days rehearsal and 2 days for Graduation Event •Speaker system active line array (set) •Powered Monitor Speaker (set) •Digital Mixer (set) •Wireless Mic with Stand (set) •Wired Microphone with Stand (set) •Active Subwoofer (set) •Cable wires and connectors (set) <p>C.Lighting Equipment (for 2 days)</p> <ul style="list-style-type: none"> •PAR LED 3 watts (set) •Autolight (set) •Intelligent Moving Head Lights (290/380) (set) •Light Controller (set) •Smoke/Haze Machine (set) •LED Strobe Light (set) 	1		849,800.00

6/18/25

	D.Arc Truss with Roofing, Stage & Generator Set •Generator set 150KVA with full tank diesel (for 4 days) •Acrylic Stage with stairs, and handrails (16ft x 24ft x 3ft/per set) – including ramp on both sides for PWD (see attachments) (3 sets for 4 days) •Roofing Trusses 40ft x 20ft 9(for 4 days) Manpower: 8-15 crews (for the delivery and set-up)			
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EIGHT HUNDRED FORTY-NINE THOUSAND EIGHT HUNDRED AND 00/100 PESOS	PHP 849,800.00
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***** PROVISION FOR THE RENTAL OF ACRYLIC STAGE, SOUND SYSTEM, LIGHTS AND GENERATOR SET FOR THE CONDUCT OF THE 55TH COMMENCEMENT EXERCISES FOR CY 2025 OF BICOL UNIVERSITY ON JUNE 24 AND 25, 2025 AT BICOL UNIVERSITY*****

Service Delivery Conditions:

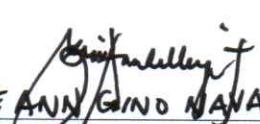
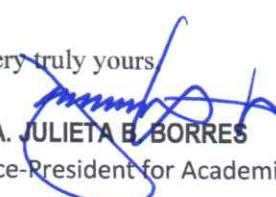
1. Service provider shall provide sufficient manpower and materials needed for the delivery of goods and services;
2. Details related to implementation shall be communicated with **Engr. Oliver E. Aligan**

Bicol University has approved the rate by the service provider for the supply of the goods and services in the sum of **EIGHT HUNDRED FORTY-NINE THOUSAND EIGHT HUNDRED AND 00/100 PESOS (Php849, 800.00)** to be known as the contract price.

It is understood that the contract shall be complied by you on the date specified above. Terms & conditions relative to the implementation of this contract shall be in accordance with the provisions of the Revised IRR of R.A. 9184, otherwise known as the Government Procurement Reform Act.

Please signify your acceptance of this contract and your conformity with the terms and conditions by signing the acceptance and conformity portion of this order.

Conforme:

<p style="text-align: center;">  MAE ANN GINO NAVALES Signature over printed name <u>June 13, 2025</u> Date </p>	<p style="text-align: center;"> Very truly yours  MA. JULIETA B. BORRES Vice-President for Academic Affairs </p>
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Fund Cluster : <u>705</u> Funds Available : <u>849,800.00</u> <div style="text-align: center;">  KAREN I. CABALLERO Designated Budget Officer </div>	ORS/BURS No. : <u>02-2016441-2025-06-181</u> Date of the ORS/BURS: <u>06/16/25</u> Amount : <u>849,800.00</u>
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ISO 9001: 2015
SOCOTEC SCP000722Q

REPUBLIC OF THE PHILIPPINES
BICOL UNIVERSITY
Legazpi City
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MANILA OFFICE:
No. 4 Lopez St., M. H. del Pilar, Roosevelt Ave.
Quezon City, Manila, Philippines
☎️ Telefax: (02) 921-1586



NOTICE OF AWARD

June 11, 2025

MAE ANN GINO NAVALES

Authorized Representative

CS CREATIVITY AND SIMPLICITY PHOTOGRAPHY

2/F Calderon Building, F. Aquende Drive, Cruzada, Legazpi City

Dear **Madam:**

We are happy to notify you that your quotation under the contract **Provision for the rental of Acrylic Stage, Sound System, lights and Generator Set for the conduct of the 55th Commencement Exercises for CY 2025 of Bicol University on June 24 and 25, 2025 at Bicol University** at the Contract Price of **Eight Hundred Forty-Nine Thousand Eight Hundred 00/100 Pesos (Php849,800.00)**, undertaken through Negotiated Procurement-Small Value Procurement under Sec 53.9 of the 2016 Revised IRR of RA No. 9184, is hereby awarded to you.

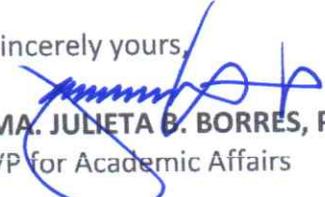
Pursuant to Section 54.5 of the 2016 Revised IRR of RA No. 9184, your company is hereby exempted from posting of performance security.

A Letter Order shall be issued at the soonest possible time.

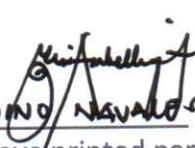
We appreciate your interest in this opportunity, and we look forward to your satisfactory performance of your obligations under the project.

Thank you.

Sincerely yours,


MA. JULIETA B. BORRES, Ph.D.
VP for Academic Affairs

Received by:


MAE ANN GINO NAVALES

(Signature above printed name)

June 13, 2025

(Date and Time of Receipt)

*Kindly email to sender to acknowledge receipt