



REQUEST FOR QUOTATIONS

Solicitation # GDS-AMP-2025-234B

Project Title:	Purchase of Semi-Expendable Communication Equipment and Semi-Expendable ICT Equipment to be used in the Office of the Vice President for Academic Affairs (OVPA)		
ABC:	PhP 152,000.00	Fund Source:	F-01
Mode of Procurement	Negotiated Procurement under Small Value Procurement (Section 53.9)	Mode of Evaluation	One lot
Implementing Office/ End-user/s:	VPAA / ROGELYN P. SAMAR	Delivery Period/s:	Fourteen (14) cd after receipt of Purchase Order
Required Document/s:	<div><input checked="" type="checkbox"/> Mayor's Permit</div> <div><input checked="" type="checkbox"/> PhilGEPS Registration Number</div> <div><input type="checkbox"/> Income&Business Tax Return</div> <div><input checked="" type="checkbox"/> Omnibus Sworn Statement</div> <div><input checked="" type="checkbox"/> Tax Clearance (Per RR017-2024 EO398 Series 2005, Updated)</div> <div><input checked="" type="checkbox"/> If Representative, Please attach SPA (Special Power of Attorney) or Authorization Letter from the owner</div>		
Price Validity:	45 Calendar days		

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than JUN 26 2025 12NN sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with check (✓) shall automatically disqualify the bids.

FRANCISCO D. SERRANO
UBAC Secretariat for Goods & Services

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item	Qty/ UOM	Description	ABC	Compliance to Specifications		Remarks	Unit/Price
				<u>YES</u>	<u>NO</u>		
1	2-unit	Printer Technical Specifications: Functions: Print, Scan, Copy Printer Type: Inkjet Printer Product Dimension (Width x Depth x Height): 435mm x380mm x 195mm Print Speed: 17 (Mono) / 16.5 (Col) ipm FPOT: 6 (Mono) / 6.5 (Col) seconds Print Print Resolution: Up to 1,200 x 6,000 dpi Paper Input- Paper Tray #1 – Portrait A4, Letter, Executive, A5, A6 Copy Copy: Colored and Monochrome Multiple copies: up to 99 pages Enlarge/Reduce: 25% to 400% in increments of 1% Resolution: Print Max: 1200x2400dpi Scan Max: 1200x600dpi Scan Scan: Color Scanning and Monochrome Resolution – interpolated: up to 19200x19200dpi with Resolution- Scanner Glass: Up to 1,200 dpi x 2400dpi	32,000.00				



BIDS AND AWARDS COMMITTEE

2/F A.P. Bonto Bldg., Bicol University Main Campus, Rizal St., Legazpi City

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university-bac@bicol-u.edu.ph

		Resolution-ADF: Up to 1,200 dpi x 600 dpi Connectivity: USB, Hi-Speed USB 2.0 Wireless: LAN IEEE 802.11b/g/n (Infrastructure) IEEE 802.11 g/n (Wi-Fi Direct) Other requirements: -7 days replacement if there's factory defect -With 1 year warranty				
2	1-unit	Scanner Scanning Speed: 40ppm Document Size: Multiple Sheets- Width , 50,88mm to 215.9mm Document Size: Multiple Sheets-50.8mm to 355.6mm, Document Size- Single Sheet- Width 50.8mm to 215.9mm Color/Monochrome: Yes 2-Sided (Duplex) Scan: Yes Color Depth: 24-bit color processing Resolution-Optical: Up to 600dpi x 600dpi Resolution-Interpolated: Up to 1,200dpi x 1,200dpi Document Scanning Width/Length: Up to 215.9mm Product Dimensions (Width x Depth x Height) 299.5mm x 190.5mm x 215.mm Weight: 2.64kg ADF: (Automatic Document Feeder): Up to 80 pages Memory capacity: 500MB Driver Compatibility with MacOS, Win, Linux, SAN, etc. Other requirements: -Can connect to mobile -7 days replacement if there's factory defect -With 1 year warranty	25,000.00			
3	2-unit	Portable Scanner Scanning Method: Fixed document and moving carriage Light Source: RGB LED Optical Resolution: 600dpi x 600dpi Document Size: Minimum – 50.8 x 50.8mm, Maximum – 216 x 1828.8mm Paper weight: 35-270g/m2 ADF Capacity: 1 sheet Daily Scan volume: up to 500 sheets/day Interface: USB 2.0 (Micro-B) and Wi-Fi Scanning Speed: 200-600dpi 5.5sec (USB Powered) Supported OS: Windows, Mac Other Requirements: can connect to mobile app (iOS and Android) -7 days replacement if there's factory defect -With 1 year warranty	20,000.00			
4	1-unit	Laptop Processor: 12MB Cache up to 4.4Ghz, Core: 8 Thread: 12 Storage: 1 x 512GB NVMeSSD Display: 15.6" Full HD, 1920x1080 Operating System: Windows 11 Home Office: Microsoft Office for Home and Student 2021	47,000.00			



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		Input/Output Ports: USB Type C ports input and output, USB 3.0 ports: HDMI 2.1 port Wireless Connection: Wi-Fi Dual Band; Bluetooth Other requirements: With free laptop bag With user manual With adaptor and charger 7 days replacement if there's factory defect With 1 year warranty				
5	3-unit	Portable Laptop Stand Foldable Aluminum Alloy *Compatibility to Laptop: 15-25 inches and up *With ant-skid silicone, anti-skid pad Other requirements: 7 days replacement if there's factory defect	2,100.00			
7	1-unit	Cellular Phone (<i>mobile phone -for communication, and live recording for hybrid meetings</i>) <i>Meeting and Hybrid Work Capabilities:</i> Excellent Display for Visuals: *6.7 inch FHD, AMOLED Display (120Hz refresh rate), 1,200 peak brightness *provides vibrant colors and smooth visuals <i>Capable Cameras for Hybrid Meetings:</i> *50MP (Rear Camera) with OIS, the higher resolution sensor, combined with Optical Image Stabilization (OIS), can capture clear and stable video for hybrid meetings, ensuring attendees on the other end have a good view of the physical meeting space. *can record in UHD 4K at 60fps * good quality for recorded sessions *12MP (Front Camera), blur-free and vibrant selfies, clear video for participants *HDR for optimal colors and contrast in selfie video *Powered by Octa-core processor *Can be used for multitasking, streaming and office applications *5G Connectivity for faster and more stable internet connections *Long-lasting batter (5,00 mAh battery), can support extended meeting and recording durations, can be used throughout the day (6-8hrs) <i>Documentation, Photo, and Video Capabilities:</i> *High Resolution (50MP) *12MP (for Ultra Wide Camera) *5MP Macro Camera *With object eraser tool for removing unwanted distractions in the backgrounds	25,000.00			



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		<p>*Efficient for Nighto-graphy (improved low-light performance), can be useful for events or after-hours documentation <i>Storage: 128GB to 256GB (internal storage)</i>, provides sufficient space for videos, photos, office documents <i>8 to 16GB RAM</i></p> <p><i>Phone Support:</i> *Can do security updates in ensuring secure, functional, and compatibility with newer software/s</p> <p>Other requirements: *with adaptor and charger *free compatible cases with minimal design and colors (at least 3pcs) *with user manual</p> <p>Color: Black or Dark Blue Other requirements: 7 days replacement if there's factory defect 1 year warranty</p>				
8	1-unit	<p>Aluminum Alloy Tripod Stand with Cellphone Holder, and Camera Devices with Remote Shutter (for cellular/mobile Phone)</p> <p>*With adjustable clamp (length: 5.5-15cm) to mount, for every type of phones *Adjustable shooting angle, can support for vertical shots *with 3 sections of aluminum alloy legs, maximum length can reach up to 125 to 130cm *extendable section legs with quick release lock *with an anti-skid rubber plate with 1.4" screw to mount the phone or camera *compatible with iOS and Android operating systems *can be rotated by 360° *height can be adjustable between 45cm to 120cm *tilting: tilt downward (90°), tilt upward (65°) Color: Black</p> <p>Other requirements: -With Tripod Bag -with User Manual -With Bluetooth Remote Shutter Button -7 days replacement if there's factory defect</p>	900.00			
			TOTAL BID PRICE:			

Printed Name / Signature / T.I.N.#

Contact numbers/e-mail address



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TERMS & CONDITIONS

1. All entries must be typewritten or in BLOCK LETTERS;
2. Bidders shall provide correct and accurate information required in this form.
3. The following shall be observed in accomplishing the Quotation/Proposal forms:

Item	Qty UOM	Description	ABC	Compliance to Specification		Offer	Unit Price	Total
				YES	NO			
				TOTAL BID PRICE:				
<p>1. Check if compliant with the specifications or not;</p> <p>2. State the Brand/Model offered and /or alternate offer if checked "NO" in the compliance;</p> <p>3. State the Unit Price in accordance with the UOM;</p> <p>4. State the TOTAL Bid Price for all Items with Bid</p>								

4. Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications;
5. Price quotation/s must be valid for a period of 45 calendar days from the submission date.
6. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, and quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Cash on Delivery (C.O.D.) as payment term is not allowed per agency Accounting Policy.
8. Payment Term and/or Delivery Term indicated shall be understood to be in adherence with the standard Government Terms and/or conditions stipulated in these forms;
9. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein;
10. Proposal/Quotation forms issued by the designated canvasser or those acquired electronically, either downloaded from the BU website or the PhilGEPS or requested thru e-mail, shall bear original signature over printed name of the authorized representative of the bidder;
11. Submission of proposal/quotation forms through e-mail shall be allowed, specifically for suppliers outside the Province of Albay, provided that the originally signed forms shall be transmitted to BAC Secretariat through courier; non-receipt of which shall automatically disqualify the bids;
12. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s;
13. Proposals and documents shall be submitted on the following address:
The BAC Chairperson
2/F A.P. Bonto Bldg., Bicol University Main Campus, Rizal St., Legazpi City
(052) 742-5922
14. The Bicol University-BAC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical requirements.
15. Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of R.A. 9184.
16. In case of two bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, The Bicol University shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
17. Payment shall be made after delivery and upon the submission of the required supporting documents i.e Order Slip and/or Billing statement, by the supplier, contractor or consultant.
18. The item/s shall be delivered according to the accepted offer of the bidder.
19. Item/s deliver shall be inspected on the scheduled date and time of the Bicol University. The delivery of the item/s shall be acknowledge upon the delivery to confirm the compliance with the technical specification.
20. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Bicol University may terminate the contract one the cumulative amt. of liquidated reaches ten percent (10%) of the amt. of the contract, w/out prejudice to other to other courses of action and remedies open to it.
21. The Procuring Entity may cancel or terminate the Contract at any time on accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.