



Republic of the Philippines  
Bicol University Polangui  
Polangui, Albay

LETTER ORDER  
Bicol University-Polangui

OFFICE OF THE PROCTOR  
BICOL UNIVERSITY  
RECEIVED  
03-19-25  
afg

Supplier:	3K MOBILE FUDZ	LO No.	PCS-2025-003
Address:	Polangui, Albay	Date No.	March 17, 2025
TIN:	930-059-250-00000	Mode of Payment	

Please be informed that you are recommended for the (Provision of Catering Services to be used in the 4th Annual Presentation of Sponsors & Escorts and Candle Lighting Ceremony on March 22, 2025)

Implementing Office:		End-User:	Norlijun V. Hilutin
Place of Delivery:	BU Polangui	Delivery Term:	1 Day
Date of Delivery:	March 22, 2025	Payment term:	as billed

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Provision of Catering Services to be used in the 4th Annual Presentation of Sponsors & Escorts and Candle Lighting Ceremony on March 22, 2025  Lunch (110 pax) Menu: Fried Chicken, Pinangat, Rice, Orange, Bottled Water  Snack (110 pax) Menu: Bihon Guisado, Sinapot, Soft drinks  Dinner (110 pax) Menu: Pork Barbeque, Chopsuey, Rice, Banana, Bottled Water	1	52,150.00	52,150.00

*** FIFTY-TWO THOUSAND ONE HUNDRED FIFTY PESOS ONLY***	52,150.00
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Service Delivery Conditions:  
1. Details related to implementation shall be comunicated with **Mr. Norlijun V. Hilutin**.

Bicol University Polangui has approved the rate by the service provider for the supply of the goods in the sum of **FIFTY-TWO THOUSAND ONE HUNDRED FIFTY PESOS ONLY (Php 52,150.00)** to be known as the contract price.  
It is understood that the contract shall be complied by you on the date specified above. Terms & conditions relative to the implementation of this contract shall be in accordance with the provisions of the Revised IRR of R.A. 9184, otherwise known as the Government Procurement Reform Act.  
Please signify your acceptance of this contract and your conformity with the terms and conditions by signing the acceptance and conformity portion of this order.

Very truly yours,  
  
**MARY JOY B. CATANGUI**  
Dean

Conforme:   
Signature over Printed Name,  
3/17/25  
(Date)

Funds Available:  <b>CLAIRE M. ASUNCION</b> Budget Officer	ORS/BURS No. 02-206441-2025-03-033F Amount: 52,150.00	Supply Office Receipt by:  Date: Time:
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