



ISO 9001: 2015
SOCOTEC SCP000722Q

BICOL UNIVERSITY
CLUSTER 1 BIDS AND AWARDS COMMITTEE
Sagpon, Daraga, Albay
Email: bucm-dean@bicol-u.edu.ph



LETTER ORDER

Bicol University – College of Medicine

Supplier:	JRMX CONSTRUCTION AND GENERAL MERCHANDISE		LO NO.	LO-CM-2025-005	
Address:	DARAGA, ALBAY		Date No.	January 30, 2025	
TIN:	949-934-406-00000		Mode of Payment	By Check	
Provision of Installation of Glass Partition at Guidance Office and Accordion Dividers at SGD Rooms at BUCM					
Implementing Office:		BU COLLEGE OF MEDICINE	End-User:	DR. JERELYN B. ADVIENTO	
Place of Delivery:		BU COLLEGE OF MEDICINE	Delivery Term:	On-stated date	
Date of Delivery:			Payment Term	as billed	
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	SCOPE OF WORK AND TECHNICAL SPECIFICATIONS			
		GENERAL CONDITIONS All works to be undertaken shall be in accordance with the plans and working drawings. It includes the furnishing of all materials, labor and equipment with supervision necessary for the complete construction of the said project. The plans, detailed drawings and this scope of work shall be considered as complementing with each other, so that what is mentioned or shown on one, although not mentioned or shown in another, shall be considered as appearing in both. In case of conflict between the two, the same should be referred to the designing Architect/Engineer.			
		ITEMS OF WORK INCLUDED:			
		I. GENERAL REQUIREMENTS 1.00 lot The item of work includes the fabrication and installation of Project Sign Boards, Temporary Utilities, Stock Room and Enclosure, Mobilization/Demobilization and the provisions for the Construction Safety and Health Program			
		II. SITE WORKS 1.00 lot This item of work includes the following site works: A. Clearing and cleaning of site before and after construction 1.00 lot 2 Laborers 2.00 days B. Removal and re-installation of the ceiling that will be affected 1.00 lot 1 Skilled Laborer 2.00 days 1 Laborer 3.00 days Confer with the Supply Officer as to the designated area where the waste materials are to be stockpiled. The contractor shall submit the waste material prior to demobilization.			
		III. PARTITION WORKS 4.00 sets This item of work includes the supply, furnishing, fabrication and installation of the following partitions: A. Guidance Office Room Partition 2.00 sets P1 Aluminum Framed Powder Coated (white) Fixed Glass Partition with Swing Type Doors & Frosted Sticker 1.00 set P2 Aluminum Framed Powder Coated (white) Fixed Glass Partition with Swing Type Doors & Frosted Sticker and Aluminum Tubular 1.00 set	1	700,000.00	700,000.00

	<p>B. Accordion Dividers at SGD Rooms 2.00 sets Supply and Installation of Accordion Divider Complete With Heavy-Duty Accessories (Panels, Frame, Rollers, Track and etc.) 2.00 sets Dimension 6.75m (w) x 2.7m(h) Panel Construction 12.5mm thk, 160mm PVC Frame Aluminum top & bottom Roller 2-wheel roller heavy duty glider rollers Track Heavy duty aluminum rail track Warranty 1 year warranty on Mechanical Parts and 1 Year Warranty on Labor</p> <p>Please refer to the plans for more details</p> <p>IV. SCAFFOLDINGS 1.00 lot This item of work includes the supply and use of 2 pcs of ½" THK Ordinary Plywood, 10 pcs of 2" x 3" x 12' Coco Lumber, and 10pcs of 2"x 2' x 12' Coco Lumber, G.I. Tie Wire #16 and assorted CW nails for scaffolding and bracing to complete the said item of work.</p> <p>BILL OF MATERIALS AND COST ESTIMATES</p> <p>I. GENERAL REQUIREMENTS 1.00 LOT Part A a. Project Sign Boards 1.00 each Tarpaulin (4'x 8') 32.00 sq. ft.</p>			
	<p>Coco Lumber 42.00 bd.ft Common Nails Assorted 0.50 kg Ordinary Plywood (1/2"x1.2mx2.44mm) 1.00 pc Labor Unskilled Laborer 1.00 day</p> <p>b. Temporary Utilities, Stock Room and Enclosure 1.00 lot</p> <p>PART B c. Mobilization/Demobilization 1.00 lot d. Construction Safety & Health Program 1.00 lot</p> <p>II. SITE WORKS 1.00 lot A. Clearing and cleaning of site before and after construction 1.00 lot 2 laborers 2.00 days B. Removal and re-installation of the ceiling that will be affected 1.00 lot 1 skilled laborer 2.00 days 1 laborer 2.00 days</p> <p>III. PARTITION WORKS 4.00 set A. Guidance Office Room Partition 2.00 set P1 Aluminum Framed Powder Coated (white) Fixed Glass Partition with Swing Type Doors & Frosted Sticker 1.00 set P2 Aluminum Framed Powder Coated (white) Fixed Glass Partition with Swing Type Doors & Frosted Sticker and Aluminum Tubular 1.00 set B. Accordion Dividers at SGD Rooms 2.00 sets Supply and Installation of Accordion Divider Complete With Heavy-Duty Accessories (Panels, Frame, Rollers, Track and etc. includes materials for installation of affected ceiling)</p>			



NOTICE TO PROCEED

January 30, 2025

The Manager
JRMX CONSTRUCTION AND GENERAL MERCHANDISE
Daraga, Albay

Sir/Madam:

The attached Contract having been approved, notice is hereby given to **JRMX CONSTRUCTION AND GENERAL MERCHANDISE** that performance on the "**Provision of Installation of Glass Partition at Guidance Office and Accordion Dividers at SGD Rooms at BUCM**", in the amount of **Seven Hundred Thousand and 00/100 Pesos Only (Php700,000.00)** shall commence effective on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Bicol University Cluster 1 BAC Office.

Sincerely yours,


DR. OFELIA SAMAR-SY
Dean, BUCM

Received by: 

GILBERT BAHIA - JRMX Inspector
Signature above printed name

1-Feb - 25 1:00 P.M.
Date & Time of Receipt

Transaction No. **BUC1-2025-004**



NOTICE OF AWARD

January 30, 2025

The Manager
JRMX CONSTRUCTION AND GENERAL MERCHANDISE
Daraga, Albay

Sir/Madam:

We are happy to notify you that your proposal under the contract "**Provision of Installation of Glass Partition at Guidance Office and Accordion Dividers at SGD Rooms at BUCM**" at the Contract Price of **Seven Hundred Thousand and 00/100 Pesos Only (Php700,000.00)** undertaken through Negotiated Procurement-Small Value Procurement under Section 53.9 of the 2016 Revised IRR of RA 9184, is hereby awarded you.

A Letter Order shall be issued at the soonest possible time.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Thank you.

Sincerely yours,


DR. OFELIA SAMAR-SY
Dean, BUCM

Received by:


GILBERT M. BAHIA - JRMX Inspector
Signature above printed name

1-Feb-25 1:00 P.M.
Date & Time of Receipt

Transaction No. BUC1-2025-004