



REPUBLIC OF THE PHILIPPINES
BICOL UNIVERSITY

Legazpi City

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MANILA OFFICE:

No. 4 Lopez St., M. H. del Pilar, Roosevelt Ave.

Quezon City, Manila, Philippines



Telefax: (02) 921-1586

ISO 9001: 2015
SOCOTEC SCP000722Q



NOTICE TO PROCEED

November 26, 2024

JACKY R. LIM

Authorized Representative

BODEGA ENTERPRISES

Talisay, Sorsogon City

Dear Madam:

The attached Contract Agreement having been approved, notice is hereby given to **BODEGA ENTERPRISES** that performance on the PURCHASE OF SEMI-EXPENDABLE FURNITURE & FIXTURES (STEEL FILING CABINET) FOR USE OF THE CENTER FOR GENDER AND DEVELOPMENT (CGAD) in the amount of *THIRTY THOUSAND AND 00/100 PESOS ONLY (Php30,000.00)*, shall commence effective on *the date of receipt of this Notice*.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Bicol University.

Sincerely yours,

CYRUS A. BARRAMEDA

VP for Administration and Finance

Received by:

JACKY R. LIM
(Signature above printed name)

12/18/24
Date and Time of Receipt)

*Kindly email to sender to acknowledge the receipt