REQUEST FOR QUOTATIONS

Solicitation #	424-440(B)-24-
<u>AMP</u>	

Project Title:	Purchase of Semi- Expendable Office Office for the use in Institutional Accre	Equipment for use at editation	BU Internal Quality Assurance		
ABC:	PhP 195,949.98	Fund Source:	F-05		
Mode of Procurement	Negotiated Procurement under Small Value Procurement (Section 53.9)	Mode of Evaluation	One lot		
Implementing Office/ End-user/s:	IQAO / LEONILA B. BARBACENA	Delivery Period/s:	Twenty (20) cd after receipt of Purchase Order		
Required Document/s:	Mayor's Permit PhilGEPS Registration Number	☐ Income/Business Tax Return			

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than SEP 202024, 12NN sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with check ($\sqrt{}$) shall automatically disqualify the bids.

CAROL P. BARRUN

UBAC Secretariat for Goods & Services

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item I	Qty/		Description	ABC	Compliance to Specifications		Remarks	Unit/Price
	UOM							
	OOW				YES	NO		
1	2-pc	Multi To	cations: 0.9-inch (diagonal) LED backlit buch Display with IPS Technology; 12 de Camera RAM: 4 GB Storage: 256 GB	69,000.00				
2	2-pc	Centr Specif SSD; Home	ral Processing Unit (Mini CPU) fications: 8GB Sodium 500 GB Windows 11 Home MS Office and Students Compatible USB; pard & Mouse	99,999.98				
3	5-unit	USB-C Travel Hub Specifications: USB-C 11-in-1 Hub; RJ45 x 1; VGA x 1 USB-C Power Charge x 1, USB 3.0 x 4; SD x 1; TF x 1; Aux x 1		26,950.00				
Deliv	ery Comp		1 10 10 2	TOTAL BID	PRICE			
Payment Term:		Price Validity						

Printed	Name /	Signature	1	T.I.N	V.#

Contact numbers/e-mail address

BIDS AND AWARDS COMMITTEE

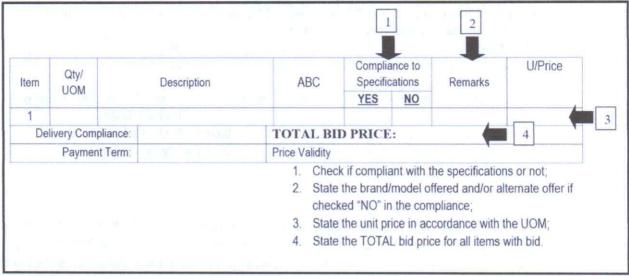


2/F A.P. Bonto Bldg., Bicol University Main Campus, Rizal St., Legazpi City Mobile No. 09171874046

Telefax: (052) 830-4310
university-bac@bicol-u.edu.ph

TERMS & CONDITIONS

- 1. All entries must be typewritten or in BLOCK LETTERS;
- 2. Bidders shall provide correct and accurate information required in this form.
- 3. The following shall be observed in accomplishing the Quotation/Proposal forms:



- Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications;
- 5. Price quotation/s must be valid for a period of 45 calendar days from the submission date.
- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, and quotations exceeding the Approved Budget for the Contract shall be rejected.
- 7. Cash on Delivery (C.O.D.) as payment term is not allowed per agency Accounting Policy.
- 8. Bids with no Payment Term and/or Delivery Term indicated shall be understood to be in adherence with the standard Government Terms and/or conditions stipulated in these forms;
- 9. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein;
- Proposal/Quotation forms issued by the designated canvasser or those acquired electronically, either downloaded from the BU website or the PhilGEPS or requested thru e-mail, shall bear original signature over printed name of the authorized representative of the bidder;
- 11. Submission of proposal/quotation forms through e-mail shall be allowed, specifically for suppliers outside the Province of Albay, provided that the originally signed forms shall be transmitted to BAC Secretariat through courier; non-receipt of which shall automatically disqualify the bids;
- 12. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s;
- The document requirements which shall be submitted with the proposals/quotations shall be in accordance with Annex "H", Appendix A (Documentary Requirement for Alternative Methods of Procurement) of the 2016 IRR of R.A. 9184.
- 14. Proposals and documents shall be submitted on the following address:

The BAC Chairperson
2/F A.P. Bonto Bldg., Bicol University Main Campus, Rizal St., Legazpi City
(052) 742-5922

- 15. The Bicol University-BAC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical requirements.
- Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of R.A. 9184.