



REQUEST FOR QUOTATIONS

Solicitation No: LR_2025_10-0048

Project Title:	Purchase of Tools and Training Materials, Electrical Supplies to be used in the Computer Studies Department and Extension Activity of the BU Polangui Technology Department		
ABC:	Php 127,100.00	Fund Source:	F-05
Mode of Procurement	Small-Value Procurement	Mode of Evaluation	By lot
Implementing Office/ End-user/s:	Arnold B. Platon, Adrian M. Malate	Delivery Period/s:	30 Days
Required Document/s:	☒ Mayor's Permit ☒ PhilGEPS Registration Number ☒ Tax Clearance ☐ Income & Business Tax Return ☒ Omnibus Sworn Statement		

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 15 OCT 2025, 12NN sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with check (✓) shall automatically disqualify the bids.

Aileen V. Hilutin
AILEEN V. HILUTIN
BAC Secretariat

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item	Qty/ UOM	Description	Compliance to Specifications		Remarks	Unit Price
			<u>YES</u>	<u>NO</u>		
1	10 box	Welding Rod E6013				
2	10 box	Welding Rod E6011				
3	2 unit	Welding Machine w/ Arc force Adjuster 500 Amps				
4	2 unit	Portable Grinding Machine 1500w, 220V				
5	2 box	Cutting Disc (105 x 1 x 16 mm)				
6	2 box	Grind Disc 4"x 1/4 x 5/8				
7	5 pcs	Welding helmet				
8	5 pairs	Welding Gloves				
9	5 pcs	Welding Apron				
10	4 pcs	Pliers 8 inches				
11	5 pcs	Long Nose Pliers 8 inches				
12	5 pcs	Steel Brush				
13	5 box	Chalk Stone				
14	3 pcs	Flat Bar 2" x 1/2 (20 feet)				
15	3 pcs	Flat Bar 1" x 1/2 (20 feet)				
16	1 pcs	Round Bar 1" (20 feet)				
17	5 pcs	Spatula 3"				



BIDS AND AWARDS COMMITTEE

Bicol University Polangui, Centro Occidental, Polangui, Albay
bac-polangui@bicol-u.edu.ph

18	5 rim	Bond paper (Long)			
19	10 pcs	Marker (Black)			
20	5 box	Ballpen (Blue)			
21	50 pcs	Certificate Holder (Long)			
22	1 set	Inks for DCP- T720DW Printer (Cyan, Magenta, Black, Yellow)			
23	50 pcs	White folder (Long)			
24	5 box	Binder Clip (Small)			
25	5 box	Binder Clip (Big)			
26	5 box	Paper Clip (Small)			
27	5 box	Paper Clip (Big)			
28	150meter	PD THHN #10			
29	150meter	PD THHN #12			
30	35 pc	PVC Pipe (Conduit) 1.5			
31	100 pc	C-Clamp			
Delivery Compliance:			BID PRICE:		
Payment Term:			Price Validity:		

Note: Provide specific brand & model (for equipment & devices) under remarks or technical details of offer to determine compliance of the minimum Technical Specifications.

Printed Name / Signature / T.I.N.#

Contact numbers/e-mail address



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TERMS & CONDITIONS

1. All entries must be typewritten or in BLOCK LETTERS;
2. Bidders shall provide correct and accurate information required in this form.
3. The following shall be observed in accomplishing the Quotation/Proposal forms:

Item	Qty/ UOM	Description	Compliance to Specifications		Remarks
			YES	NO	
1					
Delivery Compliance:		BID PRICE:			
Payment Term:		Price Validity			

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1. Check if compliant with the specifications or not;
2. State the brand/model offered and/or alternate offer if checked "NO" in the compliance;
3. State the bid price in accordance with the UOM.

4. Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications;
5. Price quotation/s must be valid for a period of **45 calendar days** from the submission date.
6. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, and quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Cash on Delivery (C.O.D) as payment term is not allowed per agency Accounting Policy.
8. Bids with no Payment Term and/or Delivery Term indicated shall be understood to be in adherence with the standard Government Terms and/or conditions stipulated in these forms;
9. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein;
10. Proposal/Quotation forms issued by the designated canvasser or those acquired electronically, either downloaded from the BU website or the PhilGEPS or requested thru e-mail, shall bear original signature over printed name of the authorized representative of the bidder;
11. Submission of proposal/quotation forms through e-mail shall be allowed, specifically for suppliers outside the Province of Albay, provided that the originally signed forms shall be transmitted to BAC Secretariat through courier; non-receipt of which shall automatically disqualify the bids;
12. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s;
13. *The document requirements which shall be submitted with the proposals/quotations shall be in accordance with Annex "H", Appendix A (Documentary Requirement for Alternative Methods of Procurement) of the 2016 IRR of R.A. 9184; the notarized Omnibus Sworn Statement shall be submitted by winning bidder;*
14. Proposals and documents shall be submitted on the following address:

The BAC Chairperson
Bicol University Polangui
BAC Office, Centro Occidental, Polangui, Albay
09104618693 or bac-polangui@bicol-u.edu.ph

15. The Bicol University-BAC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical requirements.
16. Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of R.A. 9184.