



ISO 9001: 2015
SOCOTEC SCP000722Q

REPUBLIC OF THE PHILIPPINES

BICOL UNIVERSITY

Legazpi City

Email: bu-vpaf@bicol-u.edu.ph

MANILA OFFICE:

No. 4 Lopez St., M. H. del Pilar, Roosevelt Ave.
Quezon City, Manila, Philippines

Telefax: (02) 921-1586



NOTICE TO PROCEED

December 11, 2025

TERESITA R. NOTA

Authorized Representative

BICOL FOOD DELIGHTS CATERING SERVICES

Purok 2, Barriada, Gogon, Legazpi City

Dear **Madam**:

The attached Letter Order having been approved, notice is hereby given **BICOL FOOD DELIGHTS CATERING SERVICES** that performance on the **Provision of Food/ Catering Services for University-Wide Gender and Development (GAD) Year-end Assessment, Accomplishment Report and Planning Workshop (YAARPW) and GAD Planning and Budget at BUCGAD Conference Room, BSBI Bldg., Bicol University Main Campus on December 17-19, 2025** in the amount of **One Hundred Seven Thousand Nine Hundred Ten and 00/100 Pesos Only (Php107, 910.00)**, shall commence effective on *the date of receipt of this Notice*.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Bicol University.

Sincerely yours,

CYRUS A. BARRAMEDA
VP for Admin. & Finance

Received by:

Teresita R. Nota

(Signature above printed name)

12/16/25

(Date and Time of Receipt)

*Kindly email to sender to acknowledge the receipt