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## NOTICE TO PROCEED

March 20, 2025

**The Manager**  
**MELMIR GENERAL MERCHANDISE**  
Polangui, Albay

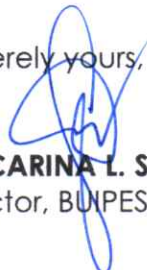
Sir/Madam:


The attached Contract having been approved, notice is hereby given to **MELMIR GENERAL MERCHANDISE** that performance on the **Supply and Delivery of Other Supplies for use in the maintenance of 25 meters and 50 meters swimming pool for 1st Quarter**, in the amount of **Four Hundred Twenty Thousand Seventy-Five and 00/100 Pesos Only (Php420,075.00)** shall commence effective on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Bicol University Cluster 1 BAC Office.

Sincerely yours,

  
**Dr. CARINA L. SALES**  
Director, BUIPESR

Received by:   
Miriam G. Cedeno  
Signature above printed name

3/20/2025  
Date & Time of Receipt

Transaction No. **BUC1-2025-021**