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SOCOTEC SCP000722Q

REPUBLIC OF THE PHILIPPINES
BICOL UNIVERSITY
TABACO
Tayhi, Tabaco City
Email: butc-dean@bicol-u.edu.ph



NOTICE OF AWARD

January 24, 2025

QUEEN SISTERS CORP.
BALLARBARE CATERING SERVICES
Tabaco City

Dear Sir/Madam,

We are happy to notify you that your proposal under contract **Provision catering service during the PNSA Bicol Regional Congress on January 30, 2025-February 01, 2025 at BU Main Campus, Legazpi City** at the Contact Price of **One Hundred Fifty-One Thousand Five Hundred Pesos (Php 151,500.00)** undertaken through Negotiated -Small Value Procurement under Sec 53.9 of the 2016 Revised IRR of RA No. 9184, is hereby awarded to you.

A Letter Order shall be issued at the soonest possible time.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Thank you.

Sincerely yours,

SKORZENY C. DE JESUS, MSc
OIC Dean/Head of Procuring Entity
Bicol University Tabaco

Received by:

Ma. Zayda Ballarbare Baylon
President

(Signature above printed name)

Jan. 28, 2025

(Date and Time of Receipt)

*Kindly email to sender to acknowledge receipt



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NOTICE TO PROCEED

January 24, 2025

QUEEN SISTERS CORP.
BALLARBARE CATERING SERVICES
Tabaco City

Dear Sir/Madam,

The attached Contract having been approved, notice is hereby given to **QUEEN SISTERS CORP. (BALLARBARE CATERING SERVICES)** that performance on the **Provision catering service during the PNSA Bicol Regional Congress on January 30, 2025-February 01, 2025 at BU Main Campus, Legazpi City**, in the amount of **One Hundred Fifty-One Thousand Five Hundred Pesos (Php 151,500.00)**, shall commence effective on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the service under terms and condition provided in the Contract and in accordance with the schedule requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Bicol University Tabaco.

Sincerely yours,

SKORZENY C. DE JESUS, MSc
OIC Dean/Head of Procuring Entity
Bicol University Tabaco

Received by:

Ma. Zayda Ballarbare Baylon
President

(Signature above printed name)

Jan. 28, 2025

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BIDS AND AWARDS COMMITTEE
Bicol University Tabaco

BAC RESOLUTION DECLARING QUEEN SISTERS CORP. (BALLARBARE CATERING SERVICES) AS BIDDER WITH THE LOWEST CALCULATED AND RESPONSIVE BID FOR THE CONTRACT: PROVISION CATERING SERVICE DURING THE PNSA BICOL REGIONAL CONGRESS ON JANUARY 30, 2025-FEBRUARY 01, 2025 AT BU MAIN CAMPUS, LEGAZPI CITY

RESOLUTION NO. LCRB-GDS-2025-01

WHEREAS, the Bicol University Tabaco-Nursing Department requested for the **Provision catering service during the PNSA Bicol Regional Congress on January 30, 2025-February 01, 2025 at BU Main Campus, Legazpi City** an Approved Budget for the contract (ABC) of Two Hundred Thousand Pesos (Php 200,000.00).

WHEREAS, the BAC resorted to Negotiated Procurement under Small Value Procurement Section 53.9 of the 2016 Revised IRR of R.A 9184; as alternative mode; Provision catering service during the PNSA Bicol Regional Congress on January 30, 2025-February 01, 2025 at BU Main Campus, Legazpi City.

WHEREAS, the committee waived the formalities of competitive bidding procedures and issued Request for Quotation/Proposal from suppliers of known qualifications:

WHEREAS, invitation to bid documents/request for proposal was posted in the PhilGEPS and Bicol University Website on January 21, 2025 to January 24, 2025.

WHEREAS, two (2) suppliers submitted quotation to the BAC Office, and two (2) suppliers were provided quotation forms; bidding results are as follows:

Bidders	Bid Amount	Remarks
QUEEN SISTERS CORP. (BALLARBARE CATERING SERVICES)	Php 151,500.00	LCRB-Rank 1
ELJOE'S CATERING SERVICES	Php 177,100.00	Rank 2
R. RONA EATERY	Php 185,000.00	Rank 3
DISTRICT MUSIC CAFÉ DINER AND CATERING SERVICES	Php 190,000.00	Rank 4

WHEREAS, upon examination, validation and verification of all eligibility, technical and financial requirements submitted by **QUEEN SISTERS CORP. (BALLARBARE CATERING SERVICES)** declare its bid was found to be responsive;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- a. To declare **QUEEN SISTERS CORP. (BALLARBARE CATERING SERVICES)** as the bidder with Lowest Calculated and Responsive Bid for the contract amount of **One Hundred Fifty-One Thousand Five Hundred Pesos (Php 151,500.00)**
- b. To recommend for approval by the Dean of the Bicol University Tabaco the foregoing findings.


RESOLVED, at the Bicol University Tabaco, this 24th day of January 2025.


JOHN B. BROTAMANTE
 BAC Chairperson



DOMINGO B. BOGÑALBAL
 Vice-Chairperson


MA. TERESA C. MADRILLEJOS
 Regular Member


JOSE MICHAEL B. ARAN
 TWG, Goods & Services


MA. TERESA C. MADRILLEJOS
 End-User

Approved:


SKORZENY C. DE JESUS, MSc
 OIC Dean/HoPE